



Ridgefield School District
Use of School Facilities

Maintenance, Operations, and Facilities ~ (360) 619-1390 fax: (360) 619-1397
Office Location: 304 Pioneer Street, Ridgefield, WA 98642 ~ Mailing Address: 2724 S Hillhurst RD, Ridgefield, WA 98642
danielle.taylor@ridgefieldsd.org

Use of School Facilities Rental Agreement – Community

Return application (including \$10.00 application fee) to:
Dani Taylor – Maintenance & Operations Office

Name of Organization/Applicant _____

Activity Description _____ Activity Supervisor* _____

Email _____ Phone _____ 2nd Phone _____

*Activity Supervisor must be in attendance for entire activity.

Facility: Ridgefield High School View Ridge Middle Union Ridge Elementary South Ridge Elementary

Room/Field/Area Requested: _____

ONE TIME RENTAL: _____ Date _____

ON-GOING RENTAL: _____ Day(s) of Week _____ From (start) _____ To (end) _____

TIME OF EVENT: Event starts at _____ Event ends at _____

TIME OF USAGE: Doors opened at _____ Doors locked at _____

Expected Attendance: _____ Admission Charged: (circle) YES NO

DISTRICT EQUIPMENT REQUESTED: _____
(i.e. tables, chairs, TV/VCR/DVD etc.)

DISTRICT PERSONNEL IS REQUIRED TO BE PRESENT DURING ALL EVENTS. CHARGES MAY APPLY.

Prepayment for all one-time rentals is required upon approval. Organizations or other parties who rent on a continuous basis will be required to make an initial deposit equal to one month's rent at the time the application is made. All monthly rental payments are due in the Maintenance, Operations and Facilities office the first working day of the month, 304 Pioneer Street (or mailed to 2724 S. Hillhurst Rd), Ridgefield, WA 98642.

It is agreed that this application is made subject to District Policy / Procedure / Regulation 4260 Use of School Facilities. The undersigned agrees to defend, indemnify and hold harmless Ridgefield School District, its Board of Directors, administrators, employees, volunteers, and agents from any and all claims, injuries, damages, causes of action, losses, costs (including attorney fees and costs), suits, or judgments due to bodily injuries, personal injuries and/or property damage arising directly or indirectly out of the use of the district's facilities for the activity noted above, except to the extent such injury or damage is caused by or results from the district's own negligence in connection with this Agreement.

It is understood and agreed to by the applicant that this permit may be revoked or canceled by the district at any time or without cause and that in the event of such revocation or cancellation, the applicant shall have no claim or right to damages or reimbursement on account of any loss, damage, or expense whatsoever. It is further understood, that if for any reason a school function is scheduled or rescheduled to conflict with the requested usage date, the school use shall have precedence.

I (we) agree to pay any required rental fees, personnel costs, or equipment costs associated with my (our) use.

Applicant Signature _____ Date _____ Phone _____

Organization _____ Phone _____

Billing Address _____ Email Address: _____

NON-DISCRIMINATION STATEMENT:
Revised 1/3/12. Please change in all necessary places as soon as possible.

Ridgefield School District #122 complies with all state and federal rules and regulations and provides equal opportunity in programs and employment and does not unlawfully discriminate on the basis of race, color, national origin/language, marital status, HIV/Hepatitis C status, sex, sexual orientation-including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability, and provides equal access to the Boy Scouts of America and other designated youth groups. Ridgefield School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services, bilingual education or inquiries regarding compliance procedures, contact Chris Griffiths, Title IX/Section 504/ADA Coordinator, 2724 S. Hillhurst Road, Ridgefield, WA 98642, (360) 619-1301, or by email at chris.griffith@ridgefieldsd.org